

WYOMING BOARD OF COSMETOLOGY
BOARD MEETING
January 14, 2013

Location: Parkway Plaza
Senate Room
Casper, Wyoming

Time: 9:00 a.m.

President Brenda Schwartzkopf called the meeting to order at 9:02 a.m.

Roll call: President Brenda Schwartzkopf, Vice President Christine Chesser, Secretary Judy Stellpflug, Board members, Dennis Schildhauer and Diane Pennington were present.

Also in attendance were Executive Director Betty Abernethy and Inspectors Brenda Mathre and Matt Cisneros.

Diane Pennington made a motion to approve the minutes of the September 10, 2012 board meeting. Dennis Schildhauer seconded, motion carried.

Executive Director Report:

Nothing out of the ordinary for the financial statements for November and December of 2012.

Office operations going smoothly, Brenda Mathre had an upgrade on her phone. Betty reported the renewal process. Over 100 independent contractors have not yet renewed, they will be marked inactive. Salon renewals have 148 that have not as of yet renewed.

Inspector Report:

A written report for January thru December 2012 was presented to the board. Brenda Mathre and Matt Cisneros have changed areas that they will inspect.

Unfinished Business:

The office furniture has been approved and the total for 2 offices and an additional filing cabinet for Inspections came in under \$7200.00.

Betty reported that the data base is now working on setting up tasks.

Regional meeting will be held April 19-21 in charlotte, North Carolina. Board member Dennis Schildhauer and Betty Abernethy will attend.

Annual Conference will be held in Denver, Colorado August 23, 2013. Hopefully most of the board members will be able to attend.

New Business:

Betty reminded the board that 2013 is not a budget year.

Legislative Report: HB 48 concerns a definition of the barber pole becoming an official symbol of barbering. The bill was removed at this time.

Policies and Procedures booklets were handed out to the board by Betty. She asked each board member to check addresses and phone numbers.

Betty reported two school closings in Wyoming. Academy of hair and A Special Touch. Derma planning was discussed by the board. Christine Chesser made a motion that Derma planning does not fall under our scope of practice and therefore is not regulated by us. Diane Pennington seconded, motion carried.

Election of officers: The motion was made by Dennis Schildhauer for the current slate of officers be voted on for the year, seconded by Diane Pennington, motion carried. The offices for 2013 are as follows:

Brenda Schwartzkopf – President

Chris Chesser – Vice President

Judy Stellpflug – Secretary/Treasurer

Betty explained that she has been approached for the board to host the 2015 Annual conference. Dennis Schildhauer made a motion to put a packet together to present at annual conference. Diane Pennington seconded, motion carried.

Christine Chesser made a motion to adjourn to Executive Session allowing Betty Abernethy to remain for the session. Dennis Schildhauer seconded, motion carried. Adjourned at 10:15 a.m.

Reconvened open board meeting at 10:40 a.m.

Christine Chesser made a motion to dismiss case #BC-12-003 without prejudice and with a letter of intent. Dennis Schildhauer seconded, motion carried.

Diane Pennington made a motion to dismiss case #BC-12-005 with an advisory letter. Christine Chesser seconded, motion carried.

Dennis Schildhauer made a motion to dismiss case #BC-12-007 with an advisory letter and class. Judy Stellpflug seconded, motion carried.

Brenda Schwartzkopf made a motion that case #BC-12-008 which was unassigned be dismissed. Dennis Schildhauer seconded, motion carried.

Judy Stellpflug made a motion to adjourn the board meeting. Christine Chesser seconded, motion carried.

Adjourned at 10:45 a.m.

Respectfully Submitted,

Judy Stellpflug, Secretary